



Section I -- Appointee Information - to be completed by department Revised 05/20/2025

Last Name, First Name, Middle Name, University ID, Home Organization Number/Description, Department Contact-Name/Phone, Citizenship Status, Timesheet Organization/Number/Description, Reports To-Name, C97, Position, Suffix, ECLS, Job Title, Faculty Status, Faculty Rank Type, Tenure Status, Appointment renewal, End Appointment, Begin Date, End Date, End Reason, Appt Org Business Center

Section II -- External Award/Training Grant Information - to be completed by appointing unit

Funding Source, Sponsoring Agency, Stipend Administered by OSU?, Fellowship Type, Training Grant/Externally-funded Award, Individual Fellowship, Monthly Fellowship Stipend, Total Fellowship Stipend, Tuition paid by, Grant Index, Graduate Education, Other, Fees covered, University Allowance, Student Allowance, Is fellow receiving other federal money?

Section III -- Approvals / Signatures

Department Head/Chair/PI Signature, Office for Sponsored Research and Award Administration (OSRAA), Business Affairs - Student Account Services, Office of Graduate Education, Office of Human Resources - Lifecycle Unit, Printed Name, Date, Phone